



## Council Action Form

<b>MEETING DATE</b>	Wednesday, November 8, 2017			
<b>TITLE</b>	NEW BUSINESS AGENDA ITEM D: Consider an Ordinance Amending Ordinance 2016-46 (2017 Salary Ordinance) (Ordinance 2017-41, First Read)			
<b>SUBMITTED BY</b>	Name and Title: Town Manager			
	Department: Town Administration			
<b>MEETING TYPE</b>	Work Session Executive	<b>Regular</b>	Special	Retreat
<b>AGENDA CLASSIFICATION</b>	Consent	Presentation	Unfinished Business	<b>New Business</b>
	<b>Ordinance</b>	Resolution	Employment Contract	Proposal
<b>ORDINANCE/RESOLUTION</b> (New ordinances or resolutions assigned a new)	<b>1st Reading</b>	2nd Reading	PUBLIC HEARING	3rd Reading
	<b>Ordinance #: 2017-41</b>		Resolution #:	
<b>CONTRACTS</b> (Contracts must be previously signed by vendor for submission)	<u>Contract Required:</u> Yes <b>No</b>		<u>Signed Contract Attached:</u> Yes <b>No</b>	
<b>APPROVALS/REVIEWS</b>	<b>Department Head</b>		<b>Budget/Finance</b>	
	Assistant Town Manager		<b>Legal Counsel - Steve Unger</b>	
	<b>Town Manager</b>		Other:	
<b>BACKGROUND(Includes Description and justification)</b>	This ordinance amends the 2017 Salary ordinance. It increases the NTE amount for the salary of the Town and Parks Event Coordinator from \$30,000 to \$35,000 and adds 1 additional Building Department Inspector at an NTE of \$55,000.			

<b>BUDGET AND FINANCIAL IMPACT</b> (Includes project costs and funding sources)	Budgeted \$:	There are sufficient funds to cover expenditures in the budget
	Expenditure \$:	\$10,000 for inspector position including benefits. \$1000 for Event
	Source of Funds \$:	Town General Planning and Parks Personal Services
	Additional Appropriation #:	No
	Narrative:	
<b>Resolution and Ordinance Only</b>	<b>Hold 1st Reading</b>	
	Not Hold 1st Reading	
	Approve on Second Reading	
	Deny Approval	
<b>PROJECT TIMELINE</b>		
<b>STAFF RECOMMENDATION</b> (Town Council reserves the right to accept or deny recommendations)	Staff recommends suspending the rules and adoption on second read	
<b>SUPPLEMENTAL INFORMATION</b> (List of all attachments)	Exhibit A: Matrix, Ordinance	